

**Minutes of the meeting of Riccall Parish Council held on 18<sup>th</sup>**  
**November 2013 from 7.30 p.m.**  
**at the Regen Centre**

Attending: Cllr Keen (Chairman) Cllrs Adamson, Duggan, Dawson, Kilmartin, Nuttall, Owen, Rookes, Sharp, Somers-Joce and Wilkinson.

District Cllr Reynolds.

Youth advisors - Callum Finn and Finn Northrop

Mrs Lindsey Ryan- Clerk and Responsible Finance Officer

Mrs Sandra Botham – Administrative Assistant

Two members of the public

Public Participation commenced at 7.15pm, when one member of the public raised the issue of green waste bin collection by Selby DC. He noted that winter collections had been reduced by just two collections and that as York City Council are now reducing their winter collections more significantly in an effort to save money, he is concerned that Selby DC may follow suit. He noted that item 11 of the agenda is about waste management.

**1 Apologies and declarations of interest**

Apologies were received and accepted from County Cllr Casling - another meeting.

Cllrs Adamson and Wilkinson declared a prejudicial interest in item 8 and both stated that they would leave the room, whilst this item was discussed.

**2 Minutes of the Riccall Parish Council meeting held on 21<sup>st</sup> October 2013**

The minutes had been circulated and were accepted and adopted as a true record.

**3 Report on progress and updates since the last meeting**

District Cllr Reynolds gave an update on the Station Road re-surfacing, confirming that funding has been received by NYCC from Linden Homes and the work would be carried out in suitable weather.

Cllr Reynolds also confirmed that Linden Homes has provided funding for the work on providing a path at the York Road bus stop and will chase this up on behalf of Riccall PC.

An update from the North Yorkshire Police Ringmaster report was circulated and the Clerk reported that PCSO's had been into the office, following reports of anti-social behaviour, a violent incident and a burglary at King Rudding Lane, in addition to assisting with putting posters up in the village relating to Trick or Treat night.

The Clerk gave an update on progress:

Faulty street lighting at the A19 junctions has now been solved by NYCC, following some problems.

The annual Rough Sleeper Survey has been completed with no known incidents to report.

A resident has noted concerns about the proposed development at 12 Main Street and the possible effect to the sewers in that area. The resident has forwarded the concerns to Selby DC.

French drain work on the A19 has now been completed.

The new salt bin has been placed by the park and the one from the Village Green has been re-sited on Main Street, close to the Back Lane junction. All bins have been re-filled, ready for the winter season.

The next CEF meeting is to be held on 27<sup>th</sup> November.

Barlby High School is running an art project to design a crest for the Parish Council. This should be launched in the New Year.

Jonathan Lund is to meet with strategic Council members at Selby DC to discuss the issues raised concerning planning consultations and he will report back to the Clerk.

High Vis vests, a new salt bin and salt refills have been funded with the grant from the Winter Weather Agent Scheme as the CEF are now running an initiative to help vulnerable residents in the winter.

Richard Moody is to re-issue a booklet, originally produced by the WEA, relating to memories of the war of Riccall residents which will coincide with the 100 year anniversary of WW1.

A resident has raised concerns relating to the management of the small area of park on the Station Rise development. The Clerk has passed on contact details for Linden Homes to the resident. It was noted by Cllrs that it would be useful to know who maintains this area.

The Clerk contacted Northern Power Grid to find out if they have concerns about the possibility of kite flying on the Jubilee sports field, due to power lines being close by and awaits a response.

Cllr Nuttall is attending a ROSPA training event later this week and will report back.

The Annual Tree Survey has been carried out and work has been arranged with 'Branches Out' to remove a branch and check the lights. Cllr Keen has tested the festive lights on the Village Green.

AK Lighting is sending an engineer to check the two newly installed streetlights that are not working.

The Clerk thanked Cllrs for delivering the recent copy of the Beacon to all residents.

The Litter picker has agreed to remove out of date posters as part of his rounds.

Cllrs have assessed the broken street-light on Coppergate and advised that the replacement of the column and lamp in spring 2014 will be adequate.

Cllr Dawson assessed the Hexigrip boards in the junior area of Riccall Park and recommended replacement, following the recent inspection. *The work has now been completed.*

#### **4 Matters from Public Participation**

Cllrs discussed the issue raised regarding green bin collection by Selby DC and noted comments made by the member of the public in attendance.

#### **5 Correspondence**

##### **5a) General correspondence - requiring decisions:**

None

##### **5b) General correspondence - for information:**

A resident who has contacted Selby DC with regard to street signage in The Hawthorns has received acknowledgement from the Chief Executive's office and the letter was circulated and noted at the meeting.

Selby DIAL has sent in a thank you letter for funding provided by the PC.

Cllr Keen noted a letter from Lambert, Smith, Hampton regarding a storage area used by the Carnival Committee and that demolition of the rear section of the business park started in early November.

##### **5c) Late correspondence – to note only.**

None

## **6 Accounts**

*A total expenditure of £4,340.10 was agreed*

The Clerk was thanked for providing an electronic version of the updated budget, prior to the meeting.

The Clerk gave an update on the budget position and bank reconciliation and these were noted by members.

The Clerk reported back from a meeting at Selby DC about Council Tax benefit scheme grants for 2014/15, informed members that the grant paid last year by Selby DC to compensate for the Council Tax Base changes will not be forthcoming this year, nor is it likely to be forthcoming in any future years. This will be discussed more detail at next week's Budget Meeting.

## **7 Planning**

### **7a) Selby DC has granted planning permission for the following applications:**

Planning permission has been ***granted*** for converting existing garage into kitchen and minor proposed garage extension at Rosedale House, Station Rd, Riccall

Planning permission has been ***granted*** for the erection of ground mount PV Panel Array, Environment Agency, Landing Lane, Riccall

### **7b) The following planning applications will be considered:**

Erection of a single storey kitchen/utility extension at 47C Main Street, Riccall  
(Lead Cllr – Cllr Duggan)

*The Council had no objections*

*The following application was considered under delegated authority:*

8/15/3F/PA Installation of a 48.0 KW solar PV system in 2 x ground mounted arrays in a small field adjacent to 4 large chicken sheds at Riccall Poultry Farm, 3 King Ridding Lane, Riccall. *Cllr Sharp had visited the site.*

No objections subject to consultations being made with the neighbouring residents.

### **7c) Other planning matters**

Outline application with some matters reserved to include access, layout and scale for the development of 5no detached houses at 12 and 14 Main Street – amended description.

*It was noted that the amendment did not affect the previous comments made by the Parish Council.*

Selby District Core Strategy Local Plan Adoption was formally adopted on 22 October 2013

*The Chairman proposed moving to item 9 as the speakers for item 8 were due slightly later.*

## **9 Reports and Consultation**

The Clerk reported back from a meeting with a representative of NY Library Service who had met with the volunteers to suggest ideas to encourage more residents to use the community library. A feature has been included in the recent Beacon. She congratulated the volunteers for their excellent organisational skills and enthusiasm and offered them the chance to visit Northallerton library and choose further supplies of books themselves, to best serve their customers requirements.

The Clerk reported back from the YLCA regional conference, which featured responding to the Localism Act and sharing ideas with other Parish Councils facing the changes and challenges of cuts and delegated services. Various speakers had given different perspectives on how Local Councils can face the current and forthcoming challenges.

Cllr Owens reported back from the Snow Patrol welcome meeting. There had been a good attendance of volunteers although some have moved away from the village with a loss of eight volunteers and one additional new member. The routes have now been allocated and accepted. The initial number of volunteers means that the extension from the Post Office along York Road can go ahead. It is hoped that a feature in the Beacon may bring more volunteers forward for further routes to be extended.

The youth advisor raised the question of bringing in younger volunteers and ways of publicising to a younger audience. *Ideas are to be forwarded to the Clerk.*

## **10 Recreational / H&S update**

Cllr Dawson gave an update on health and safety checks completed on Riccall Park play equipment for October, noting some maintenance issues for the park and Jubilee sports field; these had been forwarded to the Clerk with much of the work already being completed.

The Clerk reported that Tru-Green have completed some maintenance work including re-setting the goal on Riccall Park. Erosion areas have been levelled and moss dealt with. They are also providing quotes for a car park area. Park Lane Playgrounds have replaced the Hexigrip boards within the junior play area.

The erosion in front of the sports wall will be considered at the Budget meeting.

Bolts have been replaced on the picnic benches and work also completed on the frog house, the zip wire, caps replaced and chipping rotivated. Fencing is to be secured along the Jubilee sports field.

The ROSPA report noted the wear on the swing seats however it is not considered an immediate issue and will be monitored.

## **11 Household Waste Recycling Centres**

Cllr Duggan gave an outline of the proposal to reduce costs for NYCC, including a reduction of household waste recycling sites from 20 to 7 and reducing the number of opening days from 6 to 5 as well as limiting the types of waste to be accepted. He noted a lack of breakdown of costs or of any profits made from recycling of metals etc. The issue of these changes causing increasing fly-tipping incidents and costs associated with that were also highlighted.

Cllrs were in favour of making this an agenda item at the December meeting, giving them all time to assess the report and make comments for a response which is due back by 22<sup>nd</sup> December.

***8.35p.m. Cllrs Adamson and Wilkinson left the room due to their declaration of interest in item 8.***

## **8 Regen Centre**

The Centre Manager, Justine Hodgson and Steve Noble (Trustee) gave a brief presentation in support of a request for funding support. (Letter and accounts circulated to all members).

It was agreed that in principle some support should be given to the bid for funding. The preferred method of support should be for particular projects in the Centre and support can be assessed and reviewed annually, based on the financial position of the Council and other financial commitments. *The Clerk will meet with Justine prior to ascertain what the expectation of support is from the Regen Centre.*

***Cllrs Adamson and Wilkinson re-entered the meeting at this point***

## **12 Neighbourhood Planning**

The information presented by Terry Heselton in October was considered with Cllrs agreeing to wait for the results of the pilot scheme and possibly inviting members of Acaster Selby & Appleton Roebuck Parish Councils to a meeting, to learn from their experiences.

If any new information becomes available in the meantime, the Clerk will add it to a future agenda.

### **13 Cricket wicket**

The Clerk noted that siting for the casual goal posts on the Jubilee sports field had now been agreed with Roger White.

Cllrs considered a quote for an all-weather cricket wicket. The construction being a concrete raft and a rubberised surface at a cost of £8,500 plus vat, which will be funded through a Section 106 agreement. *It was agreed to go ahead with the wicket and to check on how the strip will be edged to minimise ground erosion.*

### **14 Cycle track at Riccall - Solar System project**

Cllr Keen reported back, following a meeting regarding the cycle track being used for special events and a festival between York and Selby. This will be co-ordinated to take place at the same time as the Tour de France. He noted that extra signage will be provided to direct the additional cyclists who are expected to use the track. As more information becomes available, members will be kept informed about this project.

### **15 Minor items and items for the next agenda**

The Clerk noted that the Hare and Hounds are holding a raffle this week, to help the appeal for the victims of the Philippines disaster, if Council members would like to provide a prize or buy a ticket. Further events for the appeal are to be held in the village including a coffee morning at the Methodist Chapel and a collection at the Regen Centre.

**9.30pm** *It was agreed that items 16 and 17 should be taken in private session, in the absence of the public. Sandra Botham and the two youth advisors also left the meeting at this point. The Council went into private session.*

### **16 Staff matters**

### **17 Procedural issues**

*It was agreed to come out of private session at this point of the meeting*

*The Chairman thanked those present and closed the meeting at 9.50p.m.*