

Minutes of the Meeting of
Riccall Parish Council
held on 19th October 2015
at 7.30p.m. at the Regen Centre

Attending: Cllr Keen (Chairman) Cllrs: Adamson, Dawson, Kilmartin, Nuttall, Rimmer, Sharp, Somers-Joce, Whitwood and Wilkinson.

District Councillor Reynolds

Clerk & RFO Mrs Sandra Botham

Emma Whittles- Selby DC Rural Housing Enabler

Julia Jennison – Selby DC Policy Officer

Gary Lumb – NYCC Highways

2 members of the public- (not opting to speak)

1 Apologies and declarations of interest

Apologies for absence were received from Cllr Owens and accepted. Cllr Adamson apologised as he would have to leave the meeting about 8.30p.m.

There were no declarations of interest in items on the agenda

2 Minutes of the meeting of Riccall Parish Council held on 21st September 2015 and the Administration & Finance Committee meeting held on 28th September 2015

The minutes of the above meetings had been circulated prior to the meeting and were accepted as a true record and adopted.

3 Report on progress and updates since the last meeting

District Councillor Reynolds gave an update on the Appeal against the Riccall Wind Turbine noting that the Planning Inspector has upheld the decision to refuse planning permission. The key issue was the impact that the turbine would have on the landscape and the inspector decided that the harm done by the turbine would be greater than the benefit of a relatively small amount of renewable energy.

It was also noted that Selby DC has received a windfall sum of £4.9 million from Drax power station for burning biomass fuel.

Councillor Reynolds offered members a copy of Sam Taylors book 'Riccall –History of a Village' as a gift to mark his enjoyment of working with the council. All were in favour of accepting and offered their thanks. It was noted that this is not declarable due to the value not exceeding £50.

The Clerk gave an update from North Yorkshire Police noting that PCO's Adam Wood and Angie Richardson had recently visited the office noting that following reports of incidents at the park and the York Road bus stop, they have included these areas in their evening patrols. They are also aware on on-going traffic/parking issues and noted an increase in poaching in the area and warned that domestic and allotments sheds should be made secure.

The Clerk gave an update on action taken and developments since the last meeting:

- Registration for the Local Council Awards Scheme for Foundation Level has been submitted
- NYCC have started issuing the daily winter weather updates and Cllr Owens will continue receiving and acting upon these- liaising with Cllr Dawson.
- Snow Patrol volunteers will be contacted regarding availability for this winter.
- Letters have been sent to a couple of residents with overgrown hedges impeding on footpaths and also with trees blocking out streetlights.
- A number of 'out' streetlights have been reported recently and also one on Back Lane which appears to be leaning.
- An external hard drive has been purchased for the Clerks PC in preparation for moving software and keeping a back-up.
- Brightfive have been contacted as the Clerk is having problems accessing some email addresses.
- An undrawn cheque has been chased up due to it being near its expiry date.
- An invitation to the new Head Teacher at the primary school has been accepted and he will join us for the meeting in November.
- The next issue of the Beacon is in progress
- ID badges were given to Cllrs Rimmer and Whitwood

4 Matters from Public Participation

Some residents have noted that a number of grave pots have been broken in the churchyard.

Some residents on Station Rise have asked about the provision of a pedestrian crossing at the traffic lights.- *the Clerk will contact Gary Lumb re traffic lights.*

5 Correspondence

5a) General correspondence - requiring decisions:

Email from resident re: Station Rise green-space (circulated). It was noted that following a lengthy discussion at the last meeting, the minutes recorded a fully documented reasoning for the decision made and a response made to the resident verified this.

It was noted that District Cllr Reynolds maybe able to assist in future planning issues such as this.

5b) General correspondence - for information:

The Independent Review of Selby District Council's Community Infrastructure Levy has taken place details of which were noted. Cllr Reynolds was asked for his comments and he noted that it is almost certain to be adopted in 2016.

Selby AVS informed us of the date for their AGM on 28th October 2015.

5c) Late correspondence – to note only.

A resident has requested the provision of a grit bin for Holmes Drive (Lucerne Close end). Cllr Dawson will review the situation and report back.

County Cllr Casing has notified us of the NYCC Highways on-line report and track system. *Details from the Clerk.*

North Yorkshire Police are offering applications from members of the public to be on the Out of Court Disposal Scrutiny Panel. *Details are available from the Clerk.*

Selby District Citizens Advice Bureau has made a request for funding noting that they helped 187 Riccall clients in 2014-15. Cllrs agreed to support this and it will be taken forward to the Admin and Finance Committee to make a decision on the amount.

A letter has been received regarding an overgrown garden causing issues for pedestrians/wheelchairs etc. No name or address was supplied to reply to. *The Clerk will follow this up.*

A resident has sent a copy of a letter to Arriva following an incident when the bus driver on the 415 service was reluctant to drive through Riccall village.

6 Accounts for October 2015

Payments for October 2015 were approved.

Total Expenditure of £2382.88

The Clerk gave an update on the budget position and a bank reconciliation which was noted by members.

It was noted that the general maintenance budget (4310) is currently at 90.4% and needs to be monitored for overspend.

A short break was taken at 8.15p.m. for cheques to be signed.

The Chairman requested item 10 be moved forward as guest speakers Emma Whittles and Julia Jennison had arrived. Members agreed to this.

10 Housing Needs Survey Update

Emma Whittles, Rural Housing Enabler gave an update of the survey the aim of which was to assess if there is a housing need within the Parish. There were 21 responses identifying both a local connection and a housing need.

This was followed by questions from members:

Q. The number of respondents, 21, represents less than 1% of residents however you class that as a good response rate.

A. The questionnaire is designed to capture a specific market hence the response rate was 'good'.

Q. Can you define 'Housing Need'?

A. It is future housing needs – there are 'concealed' households with different generations living together and these require their own housing in the future eg young adults living with parents because they are unable to afford what is available. Private rental is not considered a long term option.

Q. The results identify a development of approx.10 properties would equate to the need- how can you make sure these properties are for people with Riccall Connections?

A. Development of a Rural Exception site-one outside the development limits- these properties would be affordable in perpetuity and not on the open market in the future, restricted to local residents and tied by covenant.

Q. Are there any such properties in Riccall now?

A. There are dwellings funded by Section 106 monies but these are available to anyone- not restricted to residents with local connections.

Q. Is a Rural Exception site excluded from 'right to buy' in perpetuity?

A. Yes.

Next Steps is to find potential sites for Rural Exception.

The Chairman thanked Emma and Julia for their presentation and they left the meeting at 8.45p.m. Cllr Adamson also left the meeting as noted in item 1.

The Chairman requested moving item 11 forward as the next guest speaker had arrived. Members agreed to this.

11 Car parking area for Riccall Park

Gary Lumb from NYCC Highways came to discuss the options for a car parking area for Riccall Park. Issues related to yellow lines, access and how to avoid moving the parking problem elsewhere were discussed as well as possible alternative options. Gary noted that he will chase up progress on the yellow lines already approved for outside the park.

The Chairman thanked Gary for his advice and he left the meeting at 9.10p.m.

7 Planning

7a) Selby DC has granted planning permission for the following applications:

None.

7b) The following planning application will be considered:

Section 73 application for the variation of conditions 03(windows and doors) and 06 (plans/drawings) and removal of condition 02 (materials) of approval 2010/0391/FUL (8/15/185B/PA) for erection of a two storey extension to side and re-roofing of existing house at 32 Main Street, Riccall.(Cllrs Keen and Wilkinson).

No objections.

7c) Other planning matters

None.

8 Reports and Consultation

The Clerk reported back from a training course delivered by Selby DC and YLCA relating to Code of Conduct and Declarations of Interest.

Cllr Dawson reported back from the Southern Area CEF Youth Meeting noting enthusiastic participation in the projects aimed to involve the young people.

Cllr Rimmer reported that the Neighbourhood Watch website is now up and running with a link to the Parish Council and footpaths websites. He also noted that the newsletter for November will be available in both hard and electronic copy.

Cllr Keen reported back from:

- the Sportsfield Association meeting where the Parish Council is now one of the Trustees. Members agreed to donate 2 scooters for prizes in a raffle to be held by the Sportsfield Association to raise funds for a defibrillator, which will be affixed to the Regen Centre wall.
- the CEF Forum noting police crime in the area is down and an initiative for free loft and cavity insulation is planned.
- that Riccall Lands Charity recently held their annual meeting, the Chairman, Keith Humphrey's stood down after holding the post for the past three years and Steve Noble is now the new Chairman, they are looking for more Trustees but at present all the other Trustees are continuing.
- the Carnival Committee meeting noting that all is going well for the forthcoming Dickensian Fair.

9 Recreational / H&S update

The Clerk reported on any matters that relate to play equipment or sports field maintenance:

- Gavin will contact Cllr Dawson to discuss maintenance work
- Gavin has completed replacement of damaged retaining boards and pegs on the aerial slide- the higher standard of materials and work was noted and will be used in future maintenance work and a full refurbishment considered in next years' budget. Work will also be carried out on the notice boards and cap replacement on play equipment.
- Further damage had been made on the sports-wall net, Cllr Dawson advised removal of the net and a contractor carried out the work immediately. The work was reported as unsatisfactory and the clerk is following this up.
- It appears that the Grounds Maintenance contractor ceased carrying out mole control at the park in February 2015, however we have not been informed. The Clerk has approached the previous contractor regarding taking over the work again.
- Goals on the Jubilee sports field have been moved from their fixings and need re-siting- *The Clerk will contact Riccall Utd.*

Options for replacement of the sports-wall net had been circulated prior to the meeting and were discussed. Members were all in favour of option 2- to leave the goal area as is now, with no net, and monitor its use and reaction from park users.

12 Village Green

Cllr Nuttall gave an update of fencing around the green noting that he has assessed that currently 9 beams and 6 posts are in need of replacement. Members requested further information before a decision can be made to repair or replace the complete fencing.
The Clerk will seek quotes.

13 Admin & Finance Committee

The Clerk reported back from the most recent meeting of the committee.

The Committee has recommended that the safety deposit box be removed from the Yorkshire Bank as charges have increased. The Regen Centre has kindly offered to store the documents in their safe and it was recommended to accept this offer.

The Committee discussed ways of speeding up decisions: discussing options, encouraging members to put forward proposals and make clear resolutions.

Features placed in the Beacon will be used to encourage applications for a Youth Advisor and nominations for Youth of the Year.

An invitation will be made to the new Head Teacher of Riccall Primary School to meet members at the next meeting.

Members considered the recommendations of the committee and were all in favour of approving them.

14 Minor items and items for the next agenda

The Clerk reported that the agent for the Archive room has denied responsibility for the light socket damage. *The Clerk will follow this up and forward lease documents to Cllr Somers-Joce.*

The Chairman called the meeting into private session and the public left the meeting at 10.00p.m.

15 Staff Matters

Private Session minutes ref: 17

The Chairman took the meeting out of private session at 10.06 p.m. thanked those present and closed the meeting.