

Minutes of the meeting of
Riccall Parish Council
on 16 January 2017
from 7.30 p.m.
at the Regen Centre

(Public Participation commences at 7.15pm, when members of the public can raise questions within the remit of the Council)

Attending: Cllrs Keen (Chairman) Adamson, Dawson, Kilmartin, Nuttall, Rimmer, Owens, Sharp, Somers- Joce, Wilkinson
District Cllr Reynolds
Mrs Sandra Botham- Clerk & RFO
Emma Whittles- Rural House Enabler
Fiona Coleman- Broadacres Housing Association
Sally Rawlings- Housing Development Manager SDC & SDHT

1 Apologies and declarations of interest

There were no apologies for absence.
Cllr Rimmer declared an interest in Item 12.

2 Minutes of the meeting of Riccall Parish Council held on 12 December 2016 (circulated)

The minutes for the above meeting were accepted as a true record and adopted.

3 Report on progress and updates since the last meeting

District Cllrs Reynolds noted that he has recently had several enquiries made by the PC regarding PROW and land ownership which have proved difficult to answer as often land owners don't lay claim to the land. He said that in general terms properties facing onto land/lanes own the soil beneath the surface (halfway across if another property is at the other side). He is not confident he can find out the ownership of Checker Lane but will continue to search.

The Clerk gave a brief update from representatives of North Yorkshire Police. Following a report made on Facebook regarding a possible suspicious vehicle, the PCSO requested that such reports are forwarded by email to him as he does not have access to Facebook. Members with any information can pass it on via the Clerk.

The Clerk gave an update on action taken and developments since the last meeting:

- A letter regarding an overgrown hedge on Viking Drive was delivered
- Thanks to Cllr Sharp who took the streetlight information and updated it.

- An email has been received from NYCC re light 94. Costs to replace the damaged lantern to a new LED type will be £395 + vat.
Action: The Clerk will query this as the report was relating to the front cover being missing and the light is still working.
- James from Branches Out reported that the lights on the Lime tree will need removing and repositioning as they are restricting the tree's growth and there is some squirrel damage to the wire which will need attention before next year's use.
- Gavin has trimmed the trees on Ash Grove/footpath border following request from resident.
- Selby DC Dog Warden was contacted following reports from the school about children treading in dog poo on the way to school– he has supplied a can of spray for school to use and attached more notices on Parsons Lane. Posters have been supplied to school by the Clerk.
- A fencing contractor has been invited to attend Feb meeting- info forwarded to Cllr Dawson will be circulated to members prior to the meeting.
- Ken Stevenson has been booked to carry out the internal audit for 2017 on May 17th.
- Selby DC Waste Initiative to feature our Litter Collector on Website/Facebook etc for the #1 Piece of Rubbish month.
- Please can members provide details of any training/courses they attended last year to the Clerk.
Action: email members with a reminder.

4 Matters from Public Participation

Charles Forbes-Adams made a courtesy call to notify the PC of a planning application for a chalet style training/café facility to be erected at Hagges Wood, plus further chalets.

Kerry Gowthorpe, a Trustee of the RLC and Chairperson of Pre-School, has sent through information regarding developing land between the allotments off Coppergate and Northfield Lane into car parking and dog exercise areas with footpaths. Members had no objections in principle but would like to see further details before making full comments.
Action: the Clerk will respond.

5 Correspondence

5a) General correspondence - requiring decisions:

NYCC urban grass cutting payments options for 2017/18- *members agreed to accept the payment as in the previous year.*

YLCA consultation on the Draft Public Service Ombudsman Bill-~*Details will be circulated to members for comment.*

YLCA – commemoration of 100th Anniversary of the end of WW1.- members were in favour of taking part in the event.

Action: Cllr Keen will register and co-ordinate.

5b) General correspondence - for information:

Area 7 had responded to the query about road markings for the bus stop being missed following the recent resurfacing works. The reason was that the markings had been omitted from the drawings supplied to the contractors. The work will be carried out along with other planned work.

Notification from YLCA, noting that the Referendum Principles have not been extended to include Parish Councils.

SLCC re Came & Co.- entered in error.

Organisers of the new Christmas Eve Carols event on the village green had emailed to thank the Parish Council for their assistance in advertising the event which was a great success. They plan to hold the event again next Christmas.

A Thank You letter has been received from Cllr Stephanie Duckett for the donation to the 'Chairman's Charities'.

5c) Late correspondence – to note only.

Selby DC had emailed regarding their current #1 Piece of Rubbish campaign. It was noted that a photo of our Litter Collector had been requested for their website to demonstrate Riccall's fight against litter. A feature in the Selby Times included school children from the village taking part in the campaign.

A resident of Selby Road had copied in an anonymous letter received by residents regarding the developers of the proposed development site.

At 8.10pm Emma Whittles, Fiona Coleman and Sally Rawlings entered the meeting and members agreed that Items 10 and 12 be brought forward.

10 Rural Housing Enabler

Emma Whittles and Fiona Coleman reported that the public event held in December regarding Housing Needs was well attended and they had positive feedback from residents. An option of available land has been rejected since the Flood Risk Assessment shows a limited area for development which would not fulfil the number of twelve dwellings as identified in the previous survey. It was noted the several residents took survey forms at the meeting and this may increase Housing Needs figures. Another area

of land is now being considered and Emma and Fiona suggested setting up a sub-group with members to work with them outside the PC meetings.

The Chairman thanked Emma and Fiona for their presentation and they left the meeting at 8.25p.m.

12 Garage site progress

Sally Rawlings gave an update on the development of the garage site off Landing Lane. The application has been submitted to the planning authority and includes several amendments to previous discussions including alterations to the turning circle and the position of the houses and reducing the ridge heights. These changes reduce overlooking of the existing bungalows and allow better access to the bungalows. The elevations have changed and reflect the style of Chestnut Terrace.

It was noted that the bedroom windows have changed position from the previous plans and now overlook the bungalows- Sally will check the distances and email any comments back.

Close boarded fencing of 1800mm height will be provided for the bungalows following removal of the existing garages (removal by asbestos specialists). However, temporary fencing will probably be used during the construction.

A question was raised regarding parking on Landing Lane and Viking Drive and Sally said there was a funding issue at present and she will update us of the outcome. Parking for Chestnut Terrace residents has been eased by one resident having hardstanding inside their boundary. Questions were raised about access for refuse vehicles and the option of wheelie bins being taken to the road side for collection.

It was noted that there is no dedicated footpath, it is a 'shared surface' for vehicles and pedestrians. Concerns were raised about safety for children playing in the area.

All of the properties will be available to rent rather than the option of some being sold.

It was noted that the ginnel through to Viking Drive will be open for resident's access as much as possible throughout the construction.

The Parish Council will be consulted via the usual planning process and any concerns can be raised at consultation stage. A decision for the application is expected mid/late February.

The Chairman thanked Sally and she left the meeting at 8.50p.m.

6 Accounts for January 2017

Total expenditure of £2299.82 was approved.

Members agreed for the Year End close down to be provided by Rialtis who will also include training on other account issues with the Clerk. The cost will be £495 plus mileage (approx. £45).

7 Planning

7a)

Selby DC has granted planning permission for the following application:

2016/1216/HPA- Permission has been *granted* for proposed part two-storey and single storey extensions to the rear of dwelling house - Elston House, 25 Main Street, Riccall.

2016/1200/HPA- Permission has been *granted* for proposed erection of first floor extension to the rear to create a fourth bedroom-the Brambles, 2 York Road, Riccall.

2016/1241/HPA- Permission has been *granted* for the proposed erection of two storey pitched roof side extension- Orchard House, Back Lane, Riccall.

7b The following planning application will be considered:

2016/1391/FUL – Proposed demolition of domestic garage and the erection of a 3 bedroom family dwelling with garage- 18 Church Street, Riccall. Cllrs Keen/Dawson/Owens & Sharp had made a site visit following a meeting.

Concern was raised regarding the vehicular access from the site (which has restricted views of oncoming traffic, the sight line is limited and this could cause a danger to oncoming traffic), overdevelopment of the site, not in keeping with the streetscape, and the pedestrian access to the gate at the side of the property which encroaches over land owned by a neighbouring property.

In addition we advise consultation with Riccall Land Charities who own the adjoining land and boundary.

Members were all in favour of *objecting* to the application.

Late application:

2016/1494/HPA: Proposed extension to the rear and the side to enlarge and improve existing bungalow: Dun Romin, 12 Selby Road, Riccall. Cllr Rimmer.

No objections.

7c) Other planning matters

To note that a decision has not been made on the stated date for application 2016/1258/COU: 23 Selby Road. The Planning Officer advises that the application remains undetermined and a revised location plan has been sought.

8 Reports and Consultation

Cllr Wilkinson reported back from the Quarterly Meeting of The Village Institute, noting that it is financially sound, has lots of bookings and is being well run. The main hall ceiling requires attention and a grant is being applied for to carry out the work. Cllr Wilkinson mentioned the Resilience Plan and the committee were in favour of the Institute being listed and used as a place of refuge if needed, free of charge.

Cllr Rimmer reported that he has sent off the application for the village to become a No Cold Calling Zone. Members agreed to help distribute letters/packs to residents.

Cllr Nuttall reported from the Resilience Group meeting noting that the equipment and costs have been revised by Cllr Dawson who will attend a CEF meeting next week regarding the funding.

9 Recreational / H&S update

The Clerk reported on matters that relate to play equipment or sports field maintenance:

Steve Golton reported for December and included several maintenance jobs that Gavin has since attended to and reminder that the signage has not been replaced-the Clerk has since contacted the printer to chase up the orders.

- Gavin has backfilled the slide, removed soil from fencing to stop rotting, cleaned moss from benches, replaced caps, ordered wood for fencing and aerial slide take off ramp
- Streetscape have been booked to carry out a service on the adult gym equipment. (Cllr Dawson was unable attend) and they have provided pegs for fixing the Kompan surface which Gavin will do asap
- Pest control have supplied reports on the work they have carried out as requested-*please contact the Clerk should you wish to see it.*
- RoSPA had contacted the Clerk about Cllr Nuttall's Certificate of Training and RPII certificate expiring. He was unable to attend the training at short notice-contacted RoSPA for their next available training dates. *Circulate to Cllr Dawson.*

10 Rural Housing Enabler

Members were agreed for the new working group. Members of the current Traffic Working Group (Cllrs Dawson, Keen, Owens and Sharp) will be joined by Cllrs Adamson and Rimmer to form the new group.

District Cllr Reynolds informed members that he is acting as Agent to the Landowner of the site under consideration.

11 Layby

Information submitted by Vicky Day of NYCC Area 7 had been circulated prior to the meeting. It was decided to see what the outcome of the Rural Housing scheme is prior to considering the lay-by further.

13 Minor items and items for the next agenda

Members discussed the use of Parking Notices and whether to carry out the exercise again. There are continuing problems on Saunters Way at school times. Views were mixed as to the support the Police could give following up any reports and it was decided to take this forward as an agenda item to the next meeting.

The Village Green fencing and consideration of articles submitted for the Beacon will also be items on the February agenda.

14 Staff Matters

None.

The Chairman thanked those present and closed the meeting at 10.02p.m.