

**Minutes of the
Meeting of Riccall Parish Council
on 10 April 2017
from 7.30 p.m.
at the Regen Centre**

(Public Participation commences at 7.15pm, when members of the public can raise questions within the remit of the Council)

Attending: Cllrs Keen (Chairman), Adamson, Dawson, Kilmartin, Nuttall, Rimmer, Owens, Sharp, Somers-Joce and Wilkinson.

District Cllr Reynolds

Sandra Botham- Clerk & RFO

1 Apologies and declarations of interest

There were no apologies for absence.

Cllrs Dawson Wilkinson and the Clerk declared an interest in item 12 and Cllr Keen in items 7b and 12 on the agenda.

2 Minutes of the meeting of Riccall Parish Council held on 20 March 2017

The minutes had been circulated prior to the meeting and were accepted as a true record and adopted.

3 Report on progress and updates since the last meeting

District Cllr Reynolds had no updates to report. County Cllr Casling had not updated him on the Locality Funding request.

There were no reports on the North Yorkshire Police website relevant to Riccall.

The Clerk gave an update on action taken and developments since the last meeting:

- No applications have been received for the vacancy of a Parish Cllr
- The grass cutting contract will need renewing for 2018, arrangements will start soon.
- Tru-Green are now part of the Hargreaves Group based in South Yorkshire – this will not affect the contract/working practices
- Paddy had confirmed that the Village Green had not been registered previously and noted that the land on Elms Close was registered with Land Registry but might also be classed as a green.
- Cllr Sharp had followed up a report of a tree overhanging a path on the way to the Hollicarrs – he was thanked for trimmed back the tree.
- Area 7 has been notified that the bus stop has not yet been marked outside the park although Chapel Lane has its double yellow lines recently. They replied saying it is on an order and shouldn't be long before it's completed.

- The damaged wall and road sign for the Limes has been reported to Selby DC. The Clerk is to provide further information.
- The Village Institute has been notified of the parking issue on Station road and they have suggested that we also notify the resident of the rented property opposite.-waiting for address.
- The Riccall Wind Band have been informed of the need for a bank account in order to pursue the Community Grant application
- References & examples of work have been sought from the contractor re the village green fencing replacement- none have been received so far. This will be chased up again.

4 Matters from Public Participation

None reported.

5 Correspondence

5a) General correspondence - requiring decisions:

Selby DC CIL payment notification. Members agreed that the payment be paid into the PC account. **Action:** the Clerk will complete the forms and submit them.

A resident had emailed regarding traffic noise and from traffic on the A19, requesting the provision of a sound barrier.

Action: The Clerk will respond.

A resident had emailed regarding parking issues within the village.

Action: The Clerk will respond.

PCSO Tracey Wight had emailed re parking.

Action: The Clerk will respond.

5b) General correspondence - for information:

Inspector McNish had responded to a letter requesting support from the Police. Members acknowledged lack of resources was an issue and that attendance at CEF meetings is an opportunity for contact with the Police.

5c) Late correspondence – to note only.

Riccall Tennis Club had sent a letter of thanks for the recent funding from the Community Grant.

A resident had emailed regarding traffic issues within the village.

Action: The Clerk will respond.

NYCC notification of Vacancies for Co-opted Members for Selby Area Committee. *Please contact the Clerk should you require further details.*

6 Accounts for April 2017

Payments for April 2017 were approved.

The Clerk noted that due to year-end processes, the account information is limited. Relevant paperwork had been circulated prior to the meeting.

A short break was taken at 8.05pm for the signing of cheques.

7 Planning

7a)

Selby DC has granted planning permission for the following application:

It was noted that the Taylor Wimpey application determination date had expired on 31 March but no information had been received from Selby DC. Cllr Reynolds was asked for an update, he reported that the outstanding issue is flood zone information from the Environment Agency.

7b The following planning application will be considered:

2017/0196/FUL: Demolition of existing bungalow and erection of a replacement dwelling and garage- 22 Kelfield Road, Riccall. Lead Cllr Wilkinson

A recommendation was made by the lead member for a 'No objection' comment to the application. However, comments will be made to request conditions to address the serious concerns regarding Health and Safety during demolition and development of the site and also keeping the development within the street scene.

8 members voted in favour of the recommendation.

Cllrs Dawson and Keen had expressed an interest in this item and therefore abstained from the voting.

2017/0266/TPO: Application for consent to fell and replace 1 No Leylandii(A) covered by TPO 5/1980- 1 Beckwith Gardens, Riccall. Lead Cllr Dawson

A recommendation was made by the lead member for a 'No objection' comment. It was noted that the application should consider a replacement species that is appropriate for the location. All members were in favour of the recommendation.

7c) Other planning matters

Late notice that Selby DC has granted planning permission for the following application:

2016/1132/FUL: Proposed erection of a total of 5 No. new dwellings of Former Council garage site- Land On Call For Sites, Landing Lane, Riccall.

8 Reports and Consultation

Cllr Wilkinson reported back from the Quarterly Meeting of the Village Institute Committee, noting that a grant from CEF had been made for replacement of the ceiling and that the work is well underway. A new kitchen is also planned. He noted that one member has resigned and there two new prospective members for the committee. Events for the 90th Anniversary of the Institute

are planned including a Beer Festival. They are in a financially sound position with annual running costs already covered by bookings.

Cllr Rimmer reported back from a deployment of the Community Speed Watch which took place outside the park on Main Street and due to parked vehicles had to be moved to the opposite side of the road. Recordings were made of drivers exiting the village at speeds of 37 and 40 mph and drivers entering the village in excess of 30mph. Cllr Keen noted that the process to include Kelfield Road in the scheme are on-going.

The Clerk reported back from a War Memorial Condition Survey Workshop held by Civic Voice noting that the scheme is to record the condition of any type of memorial to WW1 and that grants are available for maintenance works.

9 Recreational / H&S update

The Clerk reported on any matters that relate to play equipment or sports field maintenance:

Cllr Dawson completed the March H & S checks for the park noting two jobs that needed completing asap- raking the bark chippings and repairing the broken fence post. Gavin has worked the extra time to carry out the bark turning and replacing foot climbing blocks and had reported back board is in poor condition and will need assessing.

- Gavin is repairing and backing the vandalised sign and the new sign with plywood, replacing foot -steps on climbing wall and prepping wood for zip wire/ posts fencing repairs and maintenance.
- noted that Space Base are having a picnic morning at the park on 18th April
- Tru-green carried out their first cut of the season & reported that the park has an infestation of leather jackets and due to this crows are making a mess of the grass. It was advised that this is seasonal and no action needs to be taken.
- David Meli had been approached by school to see if they could play the two last matches of the season on the Jubilee sports field as they have an infestation of moles. They have been advised they carry out an appropriate H & S assessment. Dates for the matches are to be supplied.

10 Health & Safety Regime

The Clerk gave details of the current regime and it was noted that RoSPA carry out the annual check to comply with regulations.

Following discussion, it was agreed for checks to be carried out every two months and Cllrs Dawson and Nuttall will complete these. Steve Golton will continue with the weekly H & S checks and it was noted that he is in attendance twice a week generally and three times during school holidays and reports any issues to the Clerk. Gavin also reports any concerns as he carries out maintenance.

11 IT review

Members agreed to fund two hours of IT assessment of the office equipment, at £25 per hour via Chris Hayley –Norris and Andrew Claypole.

Cllr Nuttall declared an interest in the following item.

12 Riccall & District Resilience Plan

Cllrs. Keen, Wilkinson, Dawson and Nuttall and the Clerk had declared an interest in this item and left the meeting. Cllr Sharp was asked to chair this item in the absence of the Chair and Vice-Chair. He agreed. Cllr Adamson agreed to take a note of the discussion in the absence of the Clerk.

Before agreeing to release the £7,500 funding to the Resilience Group, the Council asked Cllr Adamson to contact the Group to ask for the following:

A copy of the Group's constitution

A copy of a bank statement as proof that the Group had a current bank account

A copy of the offer of £7,500 funding from the CEF

Confirmation of the names of the Group's Chair, Secretary and Treasurer.

The above should be supplied under cover of a letter on the Group's headed paper, which shows the official correspondence address of the Group. The Council will then release the funds, subject to agreeing a suitable monitoring arrangement with the Group.

After further discussion, the Council agreed to ask Riccall United FC if it would move its equipment into a smaller container, which the Council would fund, including obtaining planning permission, mostly from over payments (£1,261) from RUFC for the part purchase of the current container. The current container would be offered to the Resilience Group at a peppercorn rent. Initially, the Council would require a small amount of space in the container. RUFC's current payment of £100 per month, for ground maintenance and container purchase, to the Council would be reduced (£25 per month for ground maintenance was suggested, but this needs to be checked with the Clerk).

The Council agreed to ask the Clerk to contact RUFC and to discuss further at the next Council meeting.

Cllrs Keen, Wilkinson, Dawson and Nuttall and the Clerk returned to the meeting at this point.

13 Volunteers Evening

The annual 'Thank You' evening for our volunteers will be planned in for May. Invitations will be sent to volunteers from Snow Patrol, the Community Library, Community Speed Watch and also Neighbourhood Watch members. It was agreed to provide light refreshments.

Action: The Clerk will check availability at the Regen Centre.

14 Minor items and items for the next agenda

Itemise Riccall & District Resilience Group.

It was noted that the Annual Report is usually delivered with the Beacon, however the next Beacon is not due out soon. It was agreed that it could be delivered in conjunction with the No Cold Calling packs with help from NW.

15 Staff Matters

None.

The Chairman thanked those present and closed the meeting at 9.40p.m.