

**Minutes of the Meeting of  
Riccall Parish Council  
held on 17 July 2017  
from 7.30 p.m. at  
The Regen Centre**

Attending: Cllrs Keen (Chairman), Adamson, Dawson, Kilmartin, Owens, Rimmer, Sharp, Somers-Joce and Wilkinson.

County Cllr Musgrave & District Cllr Reynolds

Sandra Botham – Clerk & RFO

Peter Huxford-York Greenways Project

**AGENDA**

**1 Apologies and declarations of interest**

Cllr Nuttall had sent apologies due to work commitments, which were accepted.

Cllr Keen declared an interest in item 8 on the agenda.

**2 Minutes of the meeting of Riccall Parish Council held on 19 June 2017 (circulated).**

The minutes for the above meeting were accepted as a true record and adopted.

**3 Report on progress and updates since the last meeting**

County Cllr Musgrave noted he is waiting for clarification of land ownership adjacent to Sustrans. A leaflet available from Access Selby regarding Sustrans was passed to Cllr Musgrave to follow up the errors in the text. Cllr Musgrave will also follow up ownership of Checker Lane with NYCC, Cllr Reynolds offered to provide background information. Cllr Musgrave also noted that via Selby DC, he is involved with looking into the parking provision for resident on Viking Drive.

Cllr Reynolds noted he has had no response regarding the oil tank site on Station Road and that a query regarding a hedge on Viking Drive/Landing Lane has been raised with Selby DC.

The Clerk reported that there were no relevant reports on the North Yorkshire website and that we are still waiting to receive a response from Julia Mulligan. Members suggested inviting Ms Mulligan to a meeting. **Action:** *Clerk to send invitation.*

The Clerk gave an update on action taken and developments since the last meeting – for information only

- Following resident's reports regarding overgrown hedges on Parsons Lane, the PROW officer checked and trimmed 24 Coppergate as the property is vacant & decided all other hedges were acceptable.

- Fidelity Cover on the annual insurance has been increased
- A memorial bench on the village green has been removed due to rot. It had been donated by the British Legion. Ground fixings have been taped with hazard tape.
- Good Cllr Guides are on order as is Being a Good Employer & the revised version Local Council Administration.
- Grass Cutting contract has been advertised from Friday 7 July- two companies have requested tender so far.
- Enquiries from Selby Town Council and North Duffield PC regarding setting up CSW have been received since mentioning the success at the YLCA Branch meeting
- A joint event with Selby DC & Dogs Trust held at the Regen Centre was a success with more visitors attending than the Tadcaster event. Now we are advertising the green ribbon dog walker's scheme for Riccall dog walkers and have three volunteers so far.
- Barlby by-pass closure announced sometime between the dates of 4 Aug 2017- 3 Aug 2018
- Cawood road/bridge completely closed to vehicles and pedestrians from 24th July 2017 until 3rd September 2017.
- A resident rang concerned about dog fouling on PROW Selby Road, dog owners are not clearing dog mess up- causing arguments. The lady is now going to be a green ribbon dog walker and will also be provided with posters for the footpath. Also reported was fly tipping in Checker Lane and it was suggested notices be displayed. The lady and her husband have been clearing fly-tipping but a large item, a chair frame is left. Action: *Clerk will contact Aimi at SDC.*

Members suggested replacing the bench on the village green and enquiries will be made for quotes. Action: *Clerk*

#### **4 Matters from Public Participation**

None raised.

#### **5 Correspondence**

##### **5a) General correspondence - requiring decisions:**

A resident had emailed to note that dropped kerbs are required on Station Road to aid wheelchair users . **Action:** *the Clerk will contact NYCC requesting this area is considered in the next year's bids and respond to the resident.*

##### **5b) General correspondence - for information:**

NYCC Area 7 notification of proposed waiting restrictions Main Street, Riccall.

NYCC on-line consultation regarding disposal of hazardous household waste is open until 2 October. *The link is available from the Clerk.*

New Area Teams at Selby DC Development Management are now in place.

An invitation for councillors to attend the Community Library has been sent by volunteers. *Please arrange via the Clerk. It was suggested that an information leaflet be produced by the volunteers.*

A letter promoting CPRE membership has been received. **Action:** *the Clerk will look into this further.*

### **5c) Late correspondence – to note only.**

NYCC Minerals & Waste Joint Plan Addendum of proposed Changes has been received. Cllr Reynolds advised development of a tip at the Escrick Brickworks may have an impact on Riccall regarding additional traffic. **Action:** *the Clerk will check previous comments (Cllr Wilkinson assessed the document & commented), response deadline 6 Sept 2017.*

SDC information about new mobile CCTV equipment to be deployed at fly-tipping sites. Cllr Musgrave spoke of his involvement with the scheme.

A resident had written to note overgrown hedge adjacent to Nisa- it was noted that letters had been sent annually and the hedge cut but it had only been trimmed rather than cut hard back. **Action:** *the Clerk will contact Area 7 for advice and respond to the resident.*

A resident had written for information regarding ownership of overhanging trees on Manor Garth. **Action:** *Cllr Dawson will follow this up.*

Notification from NYCC that the on-line NYoP consultation ends 7 August. *Please contact Clerk for link.*

***The guest speaker for item 1 had arrived and members agreed to bring the item forward. Cllr Musgrave left the meeting at 8.10pm.***

## **11 Greenways Project**

Peter Huxford gave an update on the project, noting that they had been successful in being awarded a Heritage Lottery Grant. He noted the four elements to the project being the railways, the coalfield, the cyclepath /solar system and the Green Corridor. Primary Schools from Riccall, Naburn and Bishopthorpe are being involved with the project to record memories of these elements from residents. The project runs for 15 months and will include the siting of interpretation boards and sculptures. Ownership of land at the entrance cycle path is being looked into as permission will be required to place a sculpture there. Peter left posters and information leaflets.

*The Chairman thanked Peter for his update and he left the meeting.*

## **6 Accounts for July 2017**

Payments for July 2017 were approved and the Clerk gave an update on the budget position and bank reconciliation.

The Clerk noted that the three committee members of Admin & Finance will need to sign a letter to Yorkshire Bank to transfer funds for the fencing costs, from the Asset account to the current account.

It was noted that the cheque approved for Burn Fencing will be held until the site inspection has been completed and approved. Members agreed the work had been carried out quickly and that

they were impressed with the professional way it was carried out. Cllr Dawson noted the original spec was not adhered to, however the spec provided with the quote had been agreed to.

*A short break was taken at 8.30pm for signing the cheques.*

## **7 Planning**

### **7a)**

#### **Selby DC has granted planning permission for the following application:**

**2016/1339/FULM:** Permission has been *granted* for Three phase extension to an existing warehouse facility with eventual demolition of existing warehouse, Bottle Decoration Solutions Ltd, Riccall Airfield, Market Weighton Road.

**2017/0196/FUL:** Permission has been *granted* for Demolition of existing bungalow and erection of a replacement dwelling and garage-22 Kelfield Road, Riccall.

### **7b The following planning application will be considered:**

**2017/0417/TPO:** Application for consent to fell 1 No Lime tree, reduce 1 No Cedar Tree and crown reduction by 30% to 2 No Lime trees and 1 No Beech tree covered by TPO 5/19080 – 2 Beckwith Gardens, Riccall. *Late application-an extension was not agreed by the PO for this application so it was agreed for Cllr Dawson to make a site visit and assess the application. A recommendation of 'No comments' was made.*

**2017/0559/FUL:** Proposed siting of a storage container in association with allotments at – Allotment Gardens, Coppergate, Riccall. *Cllr Owens made a recommendation of 'No objections' to the proposal and all members were in favour.*

**2017/0558/COU:** Proposed change of use of games room to café- Dairymans Cottage, 14 Kelfield Road, Riccall. *Cllrs Somers-Joce and Owens made a recommendation of 'No objections' to the proposal and all members were in favour. It was added that although parking is not a consideration of the application, it would be noted that concern was raised about any additional parking created by this change of use.*

**2017/0602/FUL:** Proposed erection of 3 no dwellings in the rear garden of 12 Main Street, Riccall. *Cllrs Wilkinson and Rimmer made a recommendation to 'object' as the situation is the same as previous applications regarding overdevelopment of the site and traffic issues. All members were in favour.*

### **7c) Other planning matters**

Late notice of **2017/0417/TPO:** Application for consent to fell 1 No Lime tree, reduce 1 No Cedar Tree and crown reduction by 30% to 2 No Lime trees and 1 No Beech tree covered by TPO 5/19080 – 2 Beckwith Gardens, Riccall. ***Works authorised.***

## **8 Reports and Consultation**

Cllr Wilkinson gave an update on the quarterly change over for the library books noting thanks to the Regen Centre for accommodating storage of the books.

He also reported back from the AGM of the Village Institute noting concern that the Treasurer was not present and no report had been sent in either as the books were at the accountants. He also noted a letter from a neighbouring resident.

Cllr Keen reported that the Carnival had once more been a success on both the Saturday and Sunday. He also reported that the Open Gardens had raised £1038 in aid of St Leonards Hospice and was congratulated by members.

A report from a CSW noted two new members joining the team and that Cllr Keen is looking into the possibility of permanent signage as is in use by the Seamer group.

## **9 Recreational / H&S update**

The Clerk reported on any matters that relate to play equipment or sports field maintenance:

- The repair has been carried out on wet pour surface of the aerial slide ramp. It had been noted one patch seemed spongy. The Clerk will check works guarantee with Hags.
- Gavin has replaced the ramp boards and will continue to replace retaining boards on the aerial slide. Wood preservative has been bought to apply to all wooden structures, when the weather is suitable. The weather has not been suitable to test burning the surface off the skate park prior to re-painting. It was noted that this should be a priority for Gavin on return from his holiday.
- RoSPA has notified the Annual Inspection will take place in September.

## **10 Village Green Fencing Update**

The installation of the replacement fencing has now been completed. The work was carried out considerably and professionally with pleasing results. Cllr Dawson and the Clerk will meet the contractors for the site inspection.(see item 6).

## **12 Riccall & District Resilience Plan**

Monitoring/reporting arrangements with the group were set out in the grant letter and will take place every 3 months, a similar arrangement has been agreed with CEF.

## **13 Container**

Progress for the RUTD container has been slow due to the consultant being on leave. Cllr Reynolds will pass any updates to the Clerk.

## **14 Fencing Saunters Way**

Following damage to fencing on PC land at Saunters Way, discussion took place regarding repair or replacement depending on the condition of the fence. Action: *the Clerk will ask Burn Fencing to quote.*

## **15 Minor items and items for the next agenda**

Cllr Adamson reported that research into the Fields In Trust grants indicated that the PC were not relevant or eligible at this time. It was noted that the woodland walk alongside Jubilee sports field had been registered in this scheme by the RLC.

*There were no staff matters and the Chairman thanked those present and wished them a good holiday, closing the meeting at 9.35pm.*