

The Minutes of the Meeting of
Riccall Parish Council
held on 15 January 2018
from 7.30 p.m. at the Regen Centre

(Public Participation commences at 7.15pm, when members of the public can raise questions within the remit of the Council)

Attending: Cllrs Keen (Chairman) Adamson, Dawson, Kilmartin, Nuttall, Rimmer, Owens, Sharp, Somers-Joce and Wilkinson
Sandra Botham- Clerk & RFO

1 Apologies and declarations of interest

Apologies for absence were received and accepted from Cllr Field. District Cllr Reynolds and County Cllr Musgrave had also sent apologies for absence which were accepted.
There were no declarations of interest in items on the agenda

**2 Minutes of the Riccall Parish Council Budget meeting held on 27 November 2017 (circulated).
Minutes of the meeting of Riccall Parish Council held on 11 December 2017 (circulated).**

The minutes for the above meetings were accepted as a true record and adopted.
In addition, the minutes of the Administration and Finance Committee meeting held on 8 January 2018 had also been circulated prior to the meeting and were accepted as a true record and adopted.

3 Report on progress and updates since the last meeting

District and County Cllrs had no updates in their absence.

The Clerk gave an update from information logged on the North Yorkshire Police websites noting that during November (the most recent posts) there had been five reports of anti-social behaviour in the village and one report of 'other theft'.

The Clerk gave a report on action taken and developments since the last meeting:

- Northern Powergrid had asked for permission to disconnect the street lights on the garage development site, Cllrs Keen and Wilkinson had been consulted and permission was given.
- Thanks to Cllr Keen for co-ordinating the electrician for Christmas lights supply & connection
- Holes left on the park from metal detecting -a farmer who permits a local club to detect on his farm land was traced and contacted. The club were contacted and they suggested posting a message to club members although they were sure that members/ organised searches would not carry this type of practice and its more likely to be an individual. Notices have been placed on gates and the park notice board. A post has also been placed on the park Facebook.
- Red lights out on village traffic lights over Christmas were reported to Area 7 and fixed. It was reported that this has happened again and the Clerk has reported it again.
- 'Road closed' signs on Kelfield Road had been left over Christmas & New year despite the works being completed and the road accessible. Area 7 removed them same day as reported on behalf of YW.

- The condition of Back Lane road surface has been reported to Area 7.
- A meeting has been arranged for 18 Jan with Fiona-Broadacres HA , SDC. Architect, traffic/housing group & Keith Humphries RLC.
- A meeting is being arranged to discuss office IT equipment with an external provider.
- A resident reported a dog attack on the park which has been reported to the police and Selby DC dog warden. See item 4.
- Re building of the brick ‘Riccall’ sign on Selby Road has been delayed- due to having NYCC licence for Road Crossing, the work has to be carried out by an approved contractor, most of whom are road surfacing/highway based contractors or builders.
- It was noted that one cllr has not been receiving emails recently from the Clerk so confirmation of receipt maybe necessary until this is resolved.

4 Matters from Public Participation

A resident had reported that following the dog attack in the park, the police were taking no action, however the dog warden had requested police presence when visiting the dog owner. **Action:** The Clerk will contact the dog warden for an update and report back to members to decide on further action.

A crowing Cockerill is disturbing some residents in Station Road area. **Action:** The Clerk will contact Environmental Heath for advice.

5 Correspondence

5a) General correspondence - requiring decisions:

Resident email requesting grit bin. See item 13.

Email regarding 5 year housing land supply. *(circ) please contact the Clerk if you wish to respond to this.*

Notification of period of statutory consultation for proposed repower of up to two coal fired units to gas together with battery storage at Drax Power Station. *(circ) It was agreed that the PC have no comments to make.*

5b) General correspondence - for information:

YLCA correspondence regarding GDPR. *(circ)*

A Thank You letter from Selby CAB had been received following a donation.

YLCA correspondence regarding Application of Referendum Principles noted that this will be deferred for three years.

A resident had emailed regarding dog fouling.

Selby District Vision notification of a new website and a Charity Concert at Selby Abbey.

5c) Late correspondence – to note only.

Email re Riccall Band- see item 14
Letter from resident re fencing at property on Main Street.

6 Accounts for January 2018

Payments for January 2018 were approved and the Clerk gave an update on the budget position and bank reconciliation.

A short break was taken to sign the cheques.
The Chairman and Clerk signed the Notification of Precept for SDC.

7 Planning

7a)

Selby DC had granted planning permission for the following applications:

2017/1209/TPO: Application for consent to remove 1no Sycamore tree (T8) covered by TPO 5/1980 – 2 Beckwith Hall Drive, Riccall. *Deemed acceptable.*

2017/1051/FUL: Permission has been *granted* for the amended plans for proposed erection of a detached dwelling in the garden- York House, 3 York Road, Riccall.

7b The following applications were considered:

2017/1231/HPA: Amended plans for Proposed side extension to create additional living accommodation- Holly House, York Road, Riccall. Lead Cllr Owens recommended **no objections** which members agreed to.

The following application was considered prior to the meeting by Cllrs Rimmer and Owens due to late arrival of the consultation and no extension being granted by SDC.

2017/1051/FUL: Amended plans (to move dwelling 1.00m SE) for Proposed erection of a detached dwelling in the garden- York House, 3 York Road, Riccall. Lead Cllrs Rimmer and Owens- *Previous comments are still applicable.*

A late application was considered:

2017/1374/HPA: Proposed first floor rear and single storey side extension following demolition of existing conservatory- Millfield House, 27 Selby Road, Riccall. Lead Cllr Somers-Joce recommended **'no objection and consult neighbours** which members agreed to.

7c) Other planning matters

To note that SDC will commence electronic consultation on 1st February 2018. The Clerk noted that she is attending a related training session at Selby DC.

8 Reports and Consultation

Cllr Wilkinson reported back for the Village Institute meeting noting that the Chairperson was not present and had not sent a report and the Secretary ran the meeting. He noted that the accounts had been returned, approved and lodged. A new kitchen has been fitted and new tables and chairs are to be purchased for the smaller room to make it more useable. Bookings are good for the rest of the year and further ahead and the committee are looking to fill daytime usage. He requested an item on the February

agenda to discuss the Community Library. It was noted that a CEF Forum is taking place at the Institute on 31 Jan from 6.30 for residents' feedback of future uses.

9 Recreational / H&S update

The Clerk reported from Cllr Nuttall's December H & S checks noting general maintenance issues which have been passed onto Gavin to deal with and noting that the stile is now in an unsafe condition- this has been reported to Riccall Land Charities and the Clerk will chase it up again.

Discussion took place regarding provision of signs to note that equipment can become slippery during wet weather **Action:** Cllrs Dawson and Nuttall will assess where these could be placed and how many are required.

It was noted that a wheelbarrow has been purchased for park work which Gavin will use to move soil compacted under the fence to bank up the slide. He had filled in around seventy holes left by a metal detectorist recently. The play bark has arrived for the aerial slide area.

10 Administration & Finance Committee (circ prior to meeting)

The Clerk outlined the recommendations of the committee:

- Aim to close full meeting at 9.30pm
- Further details regarding insurance aspects of the Grass Cutting tenders had been considered and the tender, as previously agreed by members, was recommended to members. That any costs incurred by General Data Protection Policy changes would be taken from General Reserves
- Regarding staff recruitment it was recommended that a Recruitment Group be formed and that the Administration Assistant post be advertised.

Updates to the H & S Procedures and the Terms of Reference will be made and circulated. The current list of vulnerable assets was reviewed and found to be satisfactory, however the current quote for replacement of the brick road sign due to NYCC procedures may impact and it was decided to ask Cllr Musgrave to look into this further. **Action:** The Clerk will contact Cllr Musgrave

- Members considered the recommendations of the Committee and were all in favour of approving them. **Action:** The Clerk will contact Hargreaves regarding the tender.

11 Fly-posting

Discussion took place regarding the use of a policy to control the use of posters for advertising community events and to comply with applying to the PC for permission to display them in order to keep the village tidy. Dates for displaying and removing posters, size and lamination will be included. A draft policy was circulated for comment.

12 Festive lighting

Cllr Keen reported that initial replacement of the lights had been criticised by residents. Re-alignment and additional sets of lights had made a good display. Discussion took place regarding expanding the lighting display and Cllr Keen offered to contact the supplier for ideas and invited any interested members to join him in progressing the project.

13 Winter Gritting

Current winter gritting procedures were discussed and it was also noted that several volunteers are no longer available which impacts on gritting the priority routes. It was agreed to continue with current call out procedures via Cllr Owens and prioritise Main Street, Station Road, Silver Street and Carr Lane with available volunteers, extending this is if enough volunteers are available. Jim Oliver currently grits Landing Lane/Viking Drive area without being called out.

Concern has been raised by the Regen Centre Manager for the Out of School Club route to school and she has offered the Centre caretaker, who could grit Landing Lane to the Regen Centre. Members agreed to supply grit for the bin at the Regen Centre when re-fills are done.

It was noted that regarding the request for a grit bin on Holmes Drive by a resident, a bin is already available partway down Holmes Drive which can be used, however it should be pointed out to the resident that it is carried out at her own risk as the insurance would not cover anyone other than volunteers.

14 Riccall Band

Cllr Keen reported that the Christmas Eve performance was a great success and that the band want to continue rehearsing monthly throughout the year and would like to perform again next Christmas Eve. They may also play at other village events. Members agreed to fund the Christmas rehearsals and performance. **Actions:** Cllr Adamson noted a funding opportunity for setting up bands and will supply the information and Cllr Dawson offered to discuss the possibility of setting up a bank account with the band.

15 Minor items and items for the next agenda

Agenda the Community Library on the February meeting

Item 16 will be taken in private session, in the absence of the public

The Chairman closed the meeting at 9.25pm and went into private session, there were no members of the public in attendance.

16 Staff Matters

The Chairman came out of private session at 9.35pm and, thanked those present.